



Our

~~My~~ English Class

# Objectifs

Dans ce cours nous allons :

- Découvrir l'univers professionnel
- Parcourir les différentes étapes pour décrocher un travail (ou un stage)
- Jouer un jeu de rôles
- Ecouter, comprendre et parler en anglais

# Recommandations

- Parler en anglais
- Participer activement
- Recopier les parties importantes du cours
- Revoir les émissions en Replay sur le site France 4





Car washer



Waiter/  
Waitress



Dog walker



Chores  
(ironing)



Shop assistant



Paperboy/ girl



## Odd jobs in the UK



Remember:

- Concentrate
- Listen
- Take notes



## ODD JOBS IN THE UK

Listen to Anita !

Common tasks?

Car washing  
Dog walking  
Paperboy/girl

Chores?  
(for pocket money)  
Washing up  
Ironing

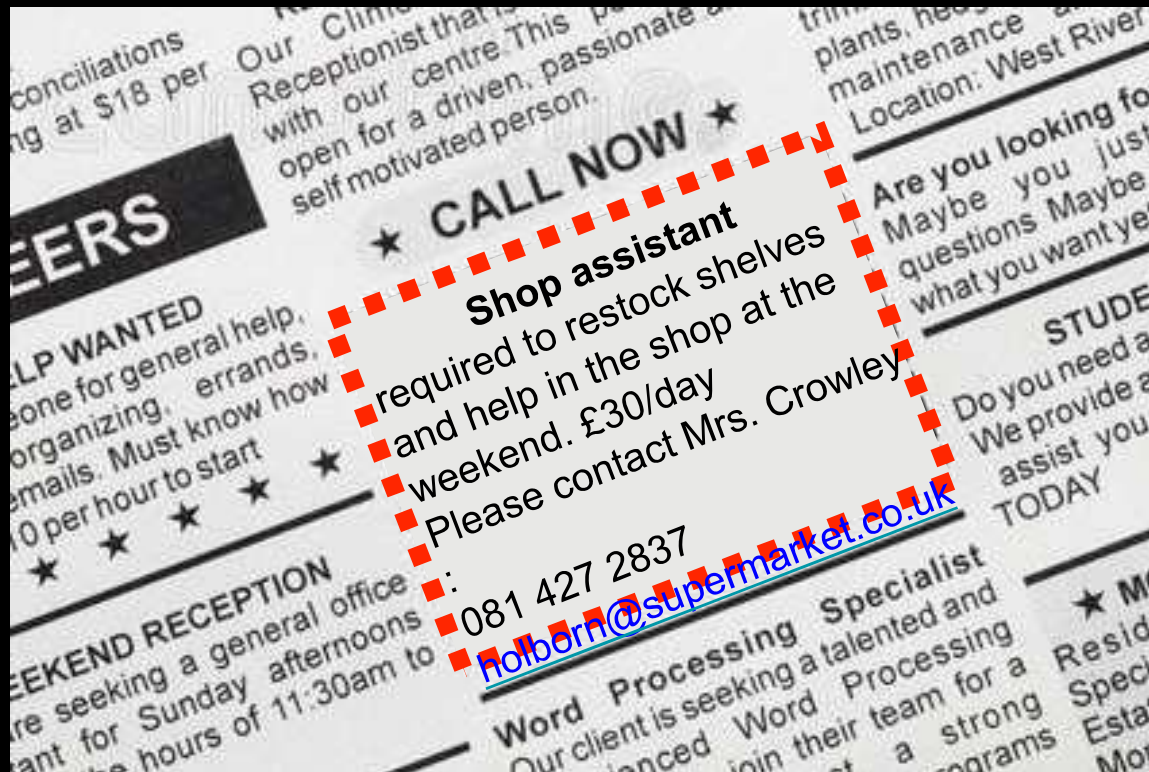
Jobs?  
(from the age of 16)  
Waiter/Waitress  
Shop assistant

Her experience?  
She worked in a café at a  
golf club for £4 an hour

Minimum wage?  
£3.68  
(under 18)





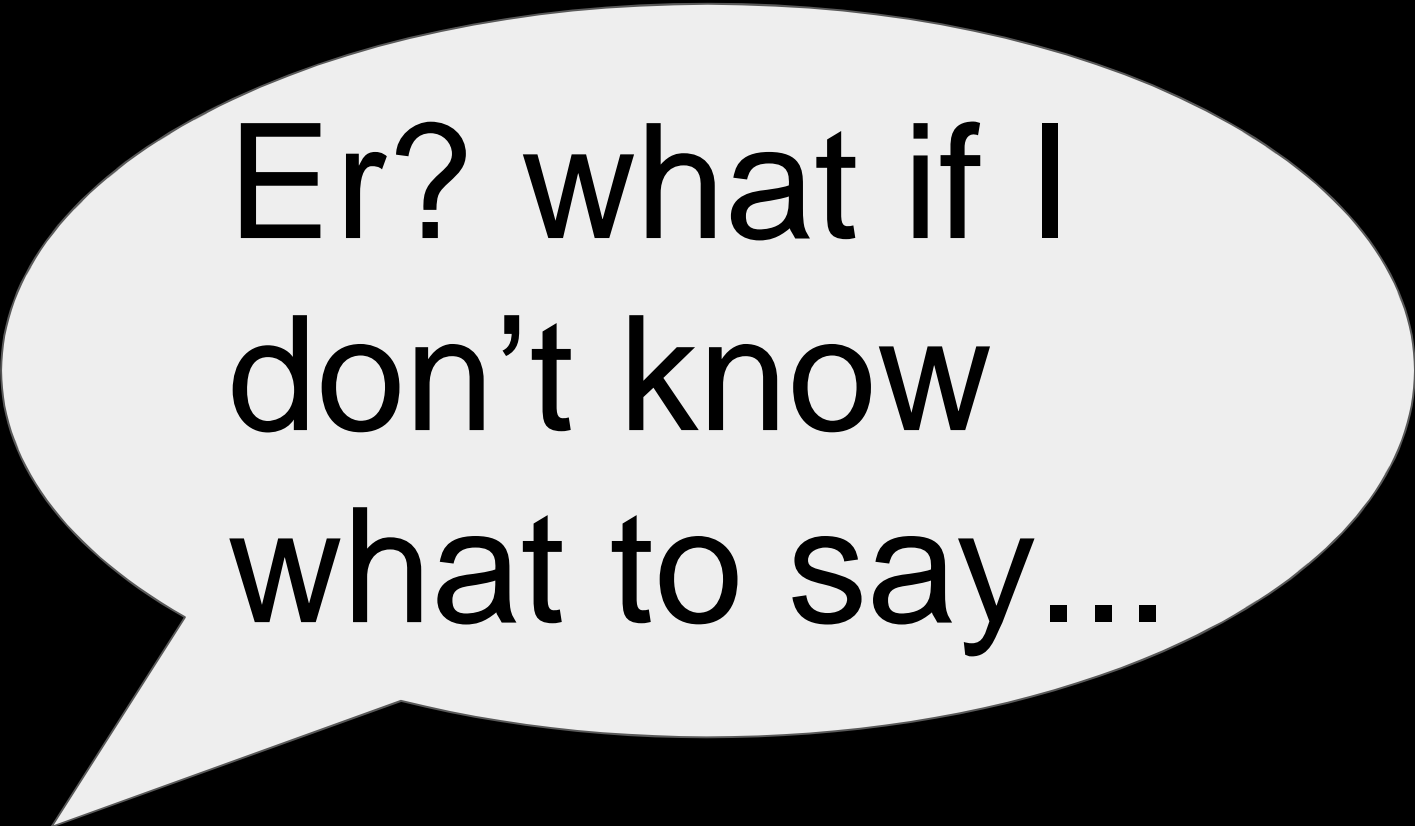


Analyse the job offer :

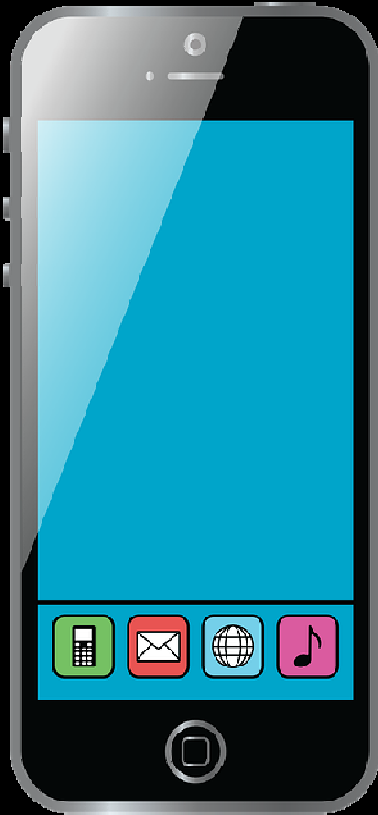
- Who?
- What for?
- What qualities?
- When?
- How to contact them?

The image features a stylized Union Jack flag. The flag is composed of a central red cross with a white border, set against a white background. The four quadrants of the flag are filled with a pattern of red, white, and blue diagonal stripes. The text "Let's make a call" is written in a white, sans-serif font, centered vertically and horizontally over the red cross.

Let's make a call



Er? what if I  
don't know  
what to say...



## How do you make a call ?

- **Say hello** (Hello, Bob speaking...)
- **Introduce yourself** (« My name is... »)
- **Talk about your motivation** (I am keen on... / I'm interested in... / I enjoy V-ing...)
- **Mention your experience** (I have already done... / I have never done...)

If you hesitate, here are a few suggestions !

- You could say...

*Well..*

.

What I  
mean is...

What I am  
trying to  
say is...

Certainly/  
Of course...

*Do you mind  
repeating ...?*

...and other gap fillers !

- Here are the speech bubbles of a conversation :

Hello, my name is « ... » and I'm phoning for the job offer.

I have already looked after dogs and cats for my family and friends.

I am only 13 but I am very mature and responsible. I am very motivated because I want to earn money.

I am available now and I can start as soon as possible.

I would like to earn £5 an hour.

Do you have any experience?

Could you  
introduce yourself, please?

How soon could you start?

What are your qualities and  
why are you motivated?

How much  
would you like to earn?

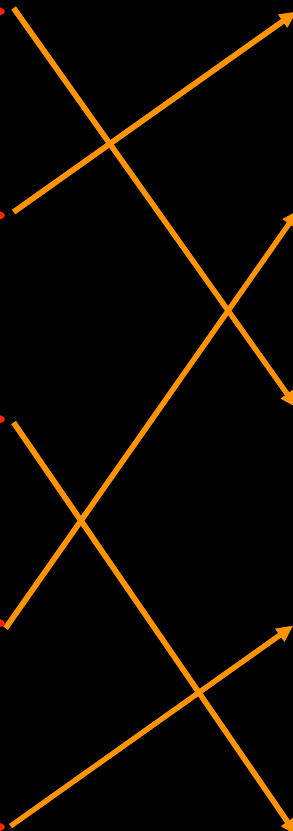
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The image features a central black rectangular area. On the left and right sides of this black area, there are red curtains that appear to be pulled back, revealing the black space. The curtains have a vertical pleated texture. In the center of the black area, the text "Let's Role Play !" is written in a white, serif font.

Let's Role Play !



Let's write a CV and a cover letter

# John Doe

15, Abbey Road, LONDON NW8 9DE  
Phone 020 7237 • Mobile 07356 673927  
e-mail : [john\\_doe@supermail.co.uk](mailto:john_doe@supermail.co.uk)

- 2010-2013 King's College, University of Warwick**  
BA in Economics
- 2004-2010 Coventry Central College**  
A-Levels Mathematics (A), English (B), Science (C)  
GCSEs: 9, incl. English, Mathematics, Geography
- 2008-2010 Westham News**  
Paperboy
- 2010-2012 My Little Tearoom**  
Waiter
- 2012-2013 Holborn Supermarket**  
Sales Assistant  
Sales Manager

Teamwork • Responsible • Reliable • Ambitious  
Fast learner • Great communication skills

Tennis medallist in local tournaments  
Movies, concerts, books, tv series

HOBBIES

EXPERIENCE

STUDIES

CONTACT

SKILLS

Holborn Supermarket  
1 Princess Street,  
LONDON EC1N 2AE

John Doe  
15, Abbey Road,  
LONDON NW8 9DE  
07356 673927

Dear Mrs Crowley,

I am writing to apply for the position of sales assistant you advertised in Westham News. I am a 16-year-old student looking for experience in sales.

I have never worked as a sales assistant before, but my family all work in retail and they passed this on to me. I am interested in this job because I think it will be a great work experience as I ambition to become a sales manager.

I have worked as a waiter and a paperboy. So working early in the morning is not a problem for me. I am also reliable as a team member and I have great communication skills.

Thank you very much for your time and interest.

I look forward to hearing from you.

Sincerely,

John Doe

## Writing a cover letter

- Highlight in red the elements of a formal letter
- Highlight in yellow the personal details
- Highlight in blue the details about experience
- Highlight in purple the candidate's skills and motivations





Make sure you adopt the  
correct body language  
and level of speech

Match the **labels** with  
the **pictures**



**SHAKE HANDS**

**WEAR CASUAL  
CLOTHES**

**BE OVERDRESSED**

**SLOUCH**

**LOOK  
PROFESSIONAL**

**BE ON TIME**

What **should** you do or  
**shouldn't** do?







# On récapitule...

COPY

## Looking for a job/training period:

- Look for an ad that fits your tastes and skills
- Make a call to the employer
- Write a CV and a cover letter

## Vocabulary:

Odd jobs

(car washer, dog walker, paperboy/girl, waiter/waitress, shop assistant, chores)

To earn cash/ pocket money  
to deliver  
minimum wages

## Grammar :

- The imperative (do/don't)
- Giving some advice (you should/shouldn't)
- Talking about experience (present perfect)
- Suggestions (you could...)

## Pour aller plus loin

- Créer votre propre annonce
- Rédiger votre propre CV et lettre de motivation
- Games :  
<https://learningapps.org/4450280>  
<https://learningapps.org/3197714>  
<https://learningapps.org/3230074>
- Grammaire: [https://www.englisch-hilfen.de/en/exercises\\_list/alle\\_grammar.htm](https://www.englisch-hilfen.de/en/exercises_list/alle_grammar.htm)

Stay Safe  
Practice your English

Remember the  
protective measures!



# Ressources

## Images :

- car wash : <https://www.pxfuel.com/en/search?q=wash+a+car>
- dog walker : <https://www.pxfuel.com/en/free-photo-jmciz>
- paper boy: <https://www.publicdomainpictures.net/fr/view-image.php?image=162945&picture=vendeur-de-journaux>
- waiter: <https://pixabay.com/fr/illustrations/personnage-de-dessin-anime-serveur-2947794/>
- shop assistant : <https://freessvg.org/cashiers>
- nuage de mots : <https://wordart.com/0cgm3dfqrw71/word-art>
- Ad : <https://www.dreamstime.com/stock-photos-classified-ad-fake-newspaper-business-concept-image34903793>
- tableau en liège : <https://fr.dreamstime.com/images-stock-notes-liège-panneau-image9931104>
- casquette : <https://www.pexels.com/fr-fr/photo/casquette-casquette-de-baseball-femme-individu-1707098/>
- Rideau rouge : <https://pixabay.com/no/illustrations/gardin-cinema-red-teater-teppet-på-595006/>
- robe de mariée : <https://www.pexels.com/fr-fr/photo/adulte-amour-ceremonie-de-la-mariee-265720/>
- montre : <https://www.pexels.com/fr-fr/photo/accessoire-concentrer-conceptuel-gros-plan-1151440/>
- poignée de mains : <https://www.pexels.com/fr-fr/photo/a-l-interieur-accord-accueillir-arriere-plan-flou-955395/>
- personne avachie : <https://www.pexels.com/fr-fr/photo/homme-etre-assis-brouiller-regarder-3214730/>
- entretien : <https://www.pexels.com/fr-fr/photo/homme-gens-femme-bureau-3874035/>

## Audio :

- AudioLingua <https://audio-lingua.eu/spip.php?article4413>